



International School of Ulaanbaatar
Улаанбаатар Дахь Олон Улсын Дунд Сургууль

Ulaanbaatar-36

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P.O. Box 36/10

Mongolia-17032

Minutes of Board of Trustees' Meeting
8 December 2011
Grand Khan Irish Pub

Attendees:

Shane Rosenthal

Helge Reitz

David Reiner

Mark Newby

Charles Bouldin

Charlotte O'Connell

Burak Inanc

Bob Stearns

Tuul Arildii

Chairperson

Treasurer

Trustee

Trustee

Trustee

Trustee

Trustee

Director

Deputy Director

Absent:

Mandah Karlsen

Sainzaya Chimid

Nalin Sharma

Mungtsetseg Chultem

Trustee

Trustee

Secretary

Trustee

1. The meeting was called to order by Shane Rosenthal at 12:20 pm.

Director's Report

2. The Director noted that the school had received notification that it would receive a refund of value-added tax owing, and the positive role that the school accountant had played in this.
3. The Board instructed the Director to seek the highest 3 month yield on the ISU monies at Khaan Bank, without losing liquidity, on the contingency and capital fund accounts.
4. The Board instructed the Director to draft a letter to the US Embassy regarding the misunderstanding about the payment from the embassy to ISU for the perimeter fence and the security camera and the spending of that payment.
5. The Director discussed the Operational Plan 2011-2012, and disseminated a hard copy. The Board Chairperson noted that the Director will meet with each committee chairperson before end of January 2012 to discuss the details of the plan in each strategic area.
6. The Director presented the calendar for 2012-2013 (attached), which was approved by the Board.
7. The Director reported that he will bring modular building options to the January 2012 Board meeting for the discussion.



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Executive Committee

8. The Board discussed and elected the following Executive Officers
 - a. Shane Rosenthal - Chairperson
 - b. Burak Inanc – Vice Chairperson
 - c. Helge Reitz - Treasurer
9. The Board did not take any action on the election of a Board Secretary. It will address this in its January 2012 meeting.
10. Board training will be conducted before Tsagan Tsaar, at a date to be decided at the January 2012 Board Meeting. The Director and Board Chairperson are exploring options for a facilitator.
11. The Board discussed the school's policy toward observation of religious and cultural holidays, and their inclusion in the curriculum and in co-curricular activities. The Director will provide a written proposal regarding holiday observation and education at the January 2012 Board meeting.

Facilities and Grounds Committee

12. The committee chair, Burak Inanc, explained the progress of plans for the school expansion. The committee and school administration is holding discussions with Flansburgh Architects and Suruga, and will report to the Board at its January meeting.

The Meeting was adjourned at 220pm

Shane Rosenthal
Chairperson