



**International School of Ulaanbaatar**  
**Улаанбаатар Дахь Олон Улсын Дунд Сургууль**

Ulaanbaatar-36

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Mongolia-17032

**Minutes of Board of Trustees' Meeting**  
**10 November 2011**  
**Grand Khan Irish Pub**

**Attendees:**

**Shane Rosenthal**

**Helge Reitz**

**Nalin Sharma**

**David Reiner**

**Oddvar Adnanes**

**Charles Bouldin**

**Charlotte O'Connell**

**Mungtsetseg Chultem**

**Bob Stearns**

**Tuul Arildii**

**Chairperson**

**Treasurer**

**Secretary**

**Trustee**

**Trustee**

**Trustee**

**Trustee**

**Trustee**

**Director**

**Deputy Director**

**Absent:**

**Burak Inanc**

**Hulan Dashdavaa**

**John Karlsen**

**Trustee**

**Trustee**

**Trustee**

The meeting was called to order by Shane Rosenthal at 12:25 pm. Minutes of September meeting was approved by Charlotte and seconded by Tuul and Nalin.

**Director's Report**

1. Enrolment stands at 293 students.
2. The Director presented the Financial Report, Accreditation Visit Report and I.B. PYP, MYP, DP Evaluation Reports.
3. The program for International Week was outlined and the Director confirmed that the AGM will be held on 17 November 2011.
4. Several of the primary grades are at to capacity. The Board requested the Director to provide options and estimated budget for the addition of 2 – 3 temporary classrooms by July 2012 to enable continuing expansion in enrolment. The Director indicated he would present this the December 2011 Board meeting.
5. The Director discussed his Operational Plan for the current school year (Appendix 1).

**Executive Committee**

6. The Chairperson reviewed how Board committees should function to ensure efficiency of Board meetings.
7. There are 6 vacancies on the Board which will be filled at the AGM in November 2011.
8. A proposal for improved cash management at the school has been discussed with Finance Committee.



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9. A brochure on ISU will be printed before the end of the year.

**Personnel Committee**

10. The Personnel Committee put forward a proposal for revised salaries and benefit for expatriate teachers. The Deputy Director will collate all the information and present to Trustees in anticipation of a vote by email.

The Meeting was adjourned at 220pm

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Shane Rosenthal  
Chairperson