



**International School of Ulaanbaatar**  
Улаанбаатар Дахь Олон Улсын Дунд Сургууль

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Mongolia-17032

**Minutes of Board of Trustees' Meeting**  
**14 June 2011**  
**Grand Khaan Irish Pub**

**Attendees:**

**Shane Rosenthal**

**Nick Hill**

**Helge Reitz**

**Nalin Sharma**

**Burak Inanc**

**Hulan Dashdavaa**

**Oddvar Adnanes**

**Charles Bouldin**

**Greg Rayl**

**Tuul Arildii**

**Chairperson**

**Vice Chairperson**

**Treasurer**

**Secretary**

**Trustee**

**Trustee**

**Trustee**

**Trustee**

**Director**

**Deputy Director**

**Absent:**

**John Karlsen**

**David Reiner**

**Katherine McDermott**

**Trustee**

**Trustee**

**Teacher Representative**

The meeting was called to order by Shane Rosenthal at 12:15 pm. Minutes of the May 2011 meeting were approved.

**Director's Report**

Enrolment stands at 257 students. The Director noted that a kindergarten teacher would be recruited to enable the addition of a second kindergarten class beginning in August 2011.

**Facilities and Forward Planning Committee**

Mr. Inanc reported that a contract has been signed between ISU and a local firm for asphalt surfacing of the play ground. The work is expected to commence in mid-July 2011. The order for artificial turf for the play ground will be finalized this week. Renderings of the proposed new school building are being finalized by Flansburgh Architects. Shane Rosenthal and Nick Hill are discussing financing options for school expansion with several organizations. The Committee is working with the school administration in its consultations with Suruga regarding the construction cost for the new school building. The Committee noted the importance of conveying developments to the parent community. The Board will work with the Director to include information in the Medee weekly newsletter.



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**Personnel Committee**

Good progress toward the objectives of the Strategic Plan's Personnel Goal has been made during the current school year. The committee noted that salary levels for local staff have been increased, and that an exit interview questionnaire was devised for use this school year. Use of online survey tools (e.g. [surveymonkey.com](http://surveymonkey.com)) or focus groups could be considered for next year. Work is ongoing to ensure full compliance with Mongolian Labor laws. The Committee noted that the premiums for staff health insurance are increasing and recommended that the Board consider ways of containing growth of these costs.

The Meeting was adjourned at 1.30 p.m.